

14 February 1963

MEMORANDUM FOR: Director of Communications
Director of Logistics
Director of Personnel
Director of Security
Director of Training
Chief, CIA Automatic Data Processing Staff
Chief, Medical Staff

SUBJECT : Fitness Reports

The attached memorandum from General Carter should leave no doubt in anyone's mind as to our policy on Fitness Reports. I wish to add my strong personal endorsement of this statement, and express my expectation that the delinquent reports mentioned in paragraph 2 will, for components of the DD/S area, be uniformly negative.

/s/

L. K. White
Deputy Director
(Support)

Att: As Stated

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